

CHATTOOGA COUNTY  
BOARD OF TAX ASSESSORS

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Chattooga County  
Board of Tax Assessors  
Meeting of December 7, 2016

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<b>Attending:</b>	<b>William M. Barker – Present</b> <b>Hugh T. Bohanon Sr. – Present</b> <b>Gwyn W. Crabtree – Present</b> <b>Richard L. Richter – Present</b> <b>Doug L. Wilson – Present</b> <b>Nancy Edgeman - Present</b>
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Meeting called to order @ 9:04 a.m.

**APPOINTMENTS:** Joy Hampton joined the meeting at 9:00 am. Mrs. Hampton stated she has been visiting surrounding counties and observing their process. The Board discussed the issue of mobile home decals with Mrs. Hampton and they will discuss further at a later date.

**OLD BUSINESS:**

**I. BOA Minutes:**

Meeting Minutes for November 30, 2016

**BOA reviewed, approved, & signed**

**II. BOA/Employee:**

**a. Checks**

**BOA acknowledged receiving**

**b. Emails:**

1. Weekly work summary
2. Parker FiberNet Service
3. Tag Report

**BOA acknowledged receiving emails**

**III. BOE Report:** Nancy Edgeman to forward via email an updated report for Board's review.

**One pending 2015 Appeal to Superior Court for Map & Parcel 57-21**

**IV. Time Line:** Nancy Edgeman to discuss updates with the Board.

**Working Covenants, Field Work, Personal property, and Splits & transfers**

**NEW BUSINESS:**

**V. Appeals:**

2016 Appeals taken: 117

Total appeals reviewed Board: 117

Pending appeals: 0

Closed: 117 Includes Motor Vehicle Appeals

Weekly updates and daily status kept for the 2016 appeal log by Nancy Edgeman.

**BOA acknowledged**

## **VI: MISC ITEMS**

### **a. WINGAP discussion**

EJ Hunt is in the process of putting all the office computers on the Server. EJ also stated that Gregg Reese has started installing WINGAP on the server as well.

Roger Jones is working with Gregg Reese to get the GSI data file converted. Wanda, Randy, Roger, and Kenny have visited Walker County for information and training on the WINGAP system.

**Mr. Wilson instructed Nancy Edgeman to contact Gregg Reese and Tracy Thomas on the version of Windows and Microsoft products they recommend to make the WINGAP conversion easier.**

**Motion was made by Mr. Wilson to contact Steve Waddell to update all computers to windows 10 as soon as possible, Seconded by Mr. Bohanon, All that were present voted in favor.**

### **b. TO: Board of Assessors**

I talked with Jason Espy about doing an article on Business Personal Property. It seems that people do not understand how important these forms are and that they must be mailed back each year. Jason asked me to contact him in mid December if this was going to be done. A few days ago I was working the Mr. Randy Bowen with Bowen CPA firm here in Summerville on an account and told him what I was thinking about putting something in the paper. He asks me if I wanted him to meet with Jason and myself and give an accountants version of how important these returns are.

I am asking the BOA to allow Mr. Espy to meet with myself and Mr. Bowen to do an article for the Summerville News. This article will go into the paper just before the Business Personal Property Forms are mailed out in January.

**Reviewers Signature:** Cindy Finster

**Motion to get with Jason Espy for News paper article:**

**Motion: Mr. Bohanon**

**Second: Mr. Richter**

**Vote: All that were present voted in favor**

### **c. TO: Board of Assessors**

I have received and am forwarding the contract from Southdata for your review. Southdata is the company that will be preparing and mailing the Business Personal Property Returns (form PT-50P) is you approved the enclosed contract. The previous vendor was John Berry with Telnet. I have looked over the contract and it seems to be everything that Sherri Melton, representative with Southdata, and I discussed. Please look over this contract and I am recommending the BOA to approve this. If you have any questions I will be happy to try to answer them or contact Sherri Melton.

**From: Cindy Finster**

**Motion to approve contract:**

**Motion: Mr. Wilson**

**Second: Mr. Richter**

**Vote: All that were present voted in favor**

### **d. Map & Parcel: T12 PP: II 61**

**Owner Name: Baker Textile (Inventory in holding at Mt. Vernon)**

**Tax Year: 2016**

**Owners Contention: "Fair Market Value Contested"**

**Determination:** This appeal is filed due to an error made by Mount Vernon on reporting inventory value for Baker Textile. Mt. Vernon reported a value of \$2,919,485.00. After Baker Textile checking their invoices they found an error made by Mt. Vernon. The reported value should have been \$2,251,355.00 for a difference of \$668,130.00.

**Recommendation:** Since the appeal period for 2016 has passed, I am recommending this appeal by denied. Also I am recommending that Mr. Baker and David Alexander be ask to get together to find a solution for this error.

**Reviewers Signature:** Cindy Finster

**Motion to accept recommendation:**

**Motion: Mr. Richter**

**Second: Mr. Bohanon**

**Vote: All that were present voted in favor**

**e. Error and Release – Kenneth Blansit 2014 Jeep Grand Cherokee – Needs Chairman, Mr. Barkers signature.**

**Mr. Barker, Chairman signed**

Meeting Adjourned at 10:12 am

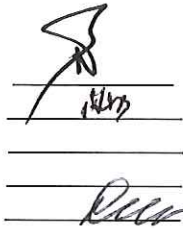
William M. Barker, Chairman

Hugh T. Bohanon Sr.

Gwyn W. Crabtree

Richard L. Richter

Doug L. Wilson

The block contains five horizontal lines, each with a handwritten signature. The first signature is a stylized 'W' for William M. Barker. The second signature is 'HTB' for Hugh T. Bohanon Sr. The third signature is 'GWC' for Gwyn W. Crabtree. The fourth signature is 'RLR' for Richard L. Richter. The fifth signature is 'DLW' for Doug L. Wilson.

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